

ASB FUNDRAISER REQUEST AND RECONCILIATION

Sequim School District is supportive of fundraisers and donations for booster clubs and athletic clubs, so long as it does not result in disparities between the boys' and girls' programs. The district will request booster clubs and public donations to allow for the district to oversee the dissemination and avoid donations going directly to individuals, coaches or teams.

ASB FUNDRAISER REQUEST

CLUB NAME: _____
ADVISOR: _____
ACCOUNT # _____
EVENT DATES: _____
ACTIVITY: _____

**Any remaining inventory will be sold at an annual
FIRE SALE at the end of the school year.**

CASH BOX: _____
FOOD HANDLERS PERMIT: _____
STUDENT CHAIR: _____

PROJECTED PROFIT

REVENUE SOURCES:	QUANTITY	PRICE	REVENUE
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
TOTAL PROJECTED REVENUE:			\$ -

EXPENSES:	QUANTITY	UNIT PRICE	EXPENSES
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
TOTAL PROJECTED EXPENSES:			\$ -

PROJECTED PROFIT (Expenses less Revenue): \$ -

CLUB/CLASS ADVISOR or COACH

STUDENT CHAIRPERSON

ASB EXECUTIVE OFFICER

ASB ADVISOR

ASB TREASURER

ASB BOOKEEPER

VICE PRINCIPAL

PRINCIPAL

RECONCILIATION

To be completed AFTER event.

1. Sales were accomplished through: _____

2. Number of students who participated in the sale? _____

3. Have unsold items been placed in inventory to be managed by the advisor/coach?

Yes _____ No _____

4. Have FINES been given to ASB Bookkeeper? _____

ACTUAL PROFIT

REVENUE SOURCES:	QUANTITY	PRICE	REVENUE
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
TOTAL REVENUE:			\$ -

EXPENSES:	QUANTITY	UNIT PRICE	EXPENSES
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
_____	_____ X	_____	\$ -
TOTAL EXPENSES:			\$ -

ACTUAL PROFIT: \$ -

CLUB/CLASS ADVISOR or COACH

STUDENT CHAIRPERSON

ASB EXECUTIVE OFFICER

ASB TREASURER

ASB BOOKEEPER

Sequim School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination: Title IX and Civil Rights Compliance Coordinator: Victoria Balint, vbalint@sequimschools.org 503 N Sequim Ave., Sequim, WA 98382, 360-582-3260, and for Section 504/ADA Coordinator: Cheryl McAliley, 503 N. Sequim Ave., Sequim, WA 98382, 360-582-3402, cmcaliley@sequimschools.org

8/24/2023 Print Date